

USRowing Peril Assessment Scoring System (P.A.S.S.)

Club Information

1. Club Name*

2. Street Address 1

3. Street Address 2

4. City

5. State

6. Zip Code

Rowers, Club Members & Guests

1. Is there a safety orientation program completed annually for all members, including showing the USRowing Safety video?*
2. Is there a waiver or release of liability and assumption of risk form signed by all members?*
3. Do you have a Medical Health History Questionnaire Form completed by all members?*
4. Does the swim test include a few tried and true tests, including a 10-minute tread and a 50-yard swim with clothes, or a 15-minute tread and 100-yard swim with swimsuits? It also is a good idea to have the athletes put on a life jacket while in the water, which is not as easy as it may seem. You need enough time during the test to have the rower show competency and ease in the water. Again, each program has unique circumstances, so the test should be designed to serve the purpose stated above as it relates to your site. The tests should be administered by lifeguards or other water professionals and not by coaches.*
5. Are all forms kept in one place: medical, swim, DVD, consent?*
6. Is the traffic pattern posted and are all members made aware of the traffic pattern, hazards, and usual boat traffic on your body of water?*

Coaching

1. Has the coach completed a boating safety class equivalent to the U.S. Coast Guard Auxiliary, or U.S. Power Squadron?*

Yes No

2. Do the coaches and staff have CPR/First Aid training?*

Yes No

3. Are coaches provided with the proper tools for measuring rigging and making the required adjustments. This includes the following:
 - A five-foot –long straightedge to measure height of the rigger from the seat.
 - A tape measure with both metric and US standard markings.
 - A pitch meter to measure the pitch in the oarlock and on the blade.
 - Assorted screwdrivers, both slotted and Phillips; and wrenches, box and open-ended as well as crescent types.
 - A roll of plastic tape for marking spread adjustments to position and slippage. Can also be used for quick, temporary pitch adjustment.

*

Yes No

4. Is a pre-practice checklist is completed before any water practices at all times pertaining to: Coach, Athletes, Launch, Shells? (Page 26 Level I manual).*

Yes No

5. Does the coach have proper communication to the boathouse and emergency personnel?*

Yes No

Coaching Launches

1. Have all persons using a launch had proper instruction on launch driving?*
 - Yes No
2. Is a chase launch provided as part of the safety equipment at the coach's disposal?*
 - Yes No
3. Do coaches wear PFD's at all times while on the water?*
 - Yes No
4. Are engine safety/kill switches used whenever recommended by motor manufacturer's literature?*
 - Yes No
5. Is there an annual launch motor maintenance schedule?*
 - Yes No
6. Does each launch have enough PFD's for everyone under the coach's supervision?*
 - Yes No
7. Does the launch contain all USCG required safety equipment including lights and safety items recommended by USRowing?*
 - Yes No
8. Are you aware of the Kippy Liddle Safety Kit from USRowing that includes 11 PFDs, 9 rescue blankets, high intensity flashlight, first aid kit in waterproof pelican case and a throw rope?*
 - Yes No

Rowing Shells

1. Are equipment Maintenance forms completed regularly by an assistant coach or equivalent and provided to the administrator/head coach?*
- Yes No
2. Are lights for shells available and recommended for dawn or dusk rowing?*
- Yes No

Club & Regatta Management

1. Does the organization have a safety committee to annually review the club's safety rules, protocols and procedures?*
2. Does the facility have a guest Policy developed and implemented?*
3. Have Incident/Accident Report Forms been developed and implemented?*
4. AED (Automatic External Defibrillator) **visible in the Boathouse and employees trained by a qualified instructor?***
5. Is there a new employee safety orientation program recorded & documented?*
6. Is a coaches/coxswains meeting held and presided over by the chief referee before all regattas? Well-conducted and well-attended coaches/coxswains meetings can substantially reduce confusion during the regatta. Additionally, the referee performs a safety patrol before the regattas sweeping the course, looking for debris, and un-authorized craft.*

Facility

1. Is the building owned?*

Yes No

2. What year was the building constructed?*

3. Select from the following types of construction.*

--Please Select--	▼
--Please Select--	
Pole Barn	
Temporary Frame	
Within Another Structure	

4. Is there an automatic sprinkler system installed throughout the facility?*

Yes No

5. Is a hard-wired smoke detection system provided?*

Yes No

6. Is the fire alarm system connected to a constantly attended UL-listed alarm central station?*

Yes No

7. Is a UL Listed central station burglar alarm system provided?*

Yes No

8. Is commercial cooking provided?*

Yes No

Sprinkler System Follow-Ups

1. Was the sprinkler system maintenance contract service/inspection completed in the past 12 months?*
- Yes No

Commercial Cooking Follow-Ups

1. Is cooking equipment protected by an automatic fire suppression system?*
- Yes No
2. Is the automatic fire suppression system a Dry Chemical fire suppression system?*
- Yes No
3. Is the automatic fire suppression system a Wet Chemical fire suppression system?*
- Yes No
4. Is the automatic fire suppression system a UL Listed 300 fire suppression system?*
- Yes No
5. Does the cooking equipment have a maintenance contract provided and has it been serviced in the past 12 months?*
- Yes No

Vehicles

1. Number of tow vehicles:*

2. Number of non tow vehicles:*

3. Number of trailers:*

4. Number of drivers:*

5. Is personal use prohibited?*

Yes No

6. Are all drivers 21 years of age and older?*

Yes No

7. Are all registration and proof of insurance forms with vehicles when traveling?*

Yes No

8. Are certificates of insurance obtained from those who operate personal vehicles for business?*

Yes No

9. Are all vehicle accidents reviewed for preventability with measures to prevent recurrence?*

Yes No

10. Is there a Formal Preventative Maintenance Program?*

Yes No

11. Are initial and annual driver motor vehicle record checks (MVRs) conducted on all employees who drive, including those who operate personal vehicles on company business?*

Yes No

12. Does the facility have a Drivers License Verification Program - New Hire and annual?*

Yes No

13. Is there an initial road test for all vehicles?*

Yes No

Maintenance and Inspection Follow-Ups

1. Are preventative automotive maintenance services contracted out to professional mechanics?*

Yes No

Road Test Follow-Ups

1. Is each driver properly road tested, including pulling a loaded trailer?*

Yes No

2. Are new or novice drivers provided mentoring with experienced drivers prior to solo trips?*

Yes No

Trailers

1. Are trailer rating plates (placards) in place and legible?*
- Yes No
2. Is there a formal maintenance and inspection program for trailers?*
- Yes No
3. Are all trailers equipped with anti-sway bars?*
- Yes No
4. Are all trailers equipped with load levelers?*
- Yes No
5. Are heavy duty trucks with a tow package or equivalent the only means for pulling trailers?*
- Yes No
6. Are Sport Utility vehicles used for pulling trailers?*
- Yes No
7. Are Large Vans used to pull trailers?*
- Yes No
8. Are hitches frame mounted?*
- Yes No
9. Is formal driver training completed, including trailer sway response Do's and Don'ts?*
- Yes No
10. Are drivers instructed in the proper securing of boats and other items in the trailer and truck?*
- Yes No

Trailer Rating Follow-Ups

1. Are drivers trained in load capacities?*
- Yes No

Maintenance and Inspection Follow-Ups

1. Is there a protocol in place for checking proper tire pressure and gauges?*
- Yes No
2. Is there a proper jack available and at rated capacity for tire changes?*
- Yes No
3. Are braking systems serviced at least annually by a qualified mechanic?*
- Yes No

Sport Utility Vehicle Follow-Ups

1. Are SUVs used to pull trailers being certified by the manufacturer or a qualified mechanic for trailer pulling activities?*
- Yes No

General Liability

1. Does the Club have a formalized Slip and Fall prevention program?*
- Yes No

2. Are patron parking areas and sidewalks provided with adequate lighting?*
- Yes No

3. Does the facility have an anti-scald program in place? - showers, sinks.*
- Yes No

4. Does your facility have docks open to the public, if yes, are there signs posted stating that they are dangerous and should be used at your own risk?*
- Yes No

5. Does the Club sell alcoholic beverages or hold events involving alcohol?*
- Yes No

Alcohol Follow-Ups

1. Have alcohol servers passed a Training for Intervention Procedures by Servers of Alcohol (TIPS) course?*
- Yes No
2. Are signs offering transportation services posted in prominent locations throughout the premises?*
- Yes No